Business Magazines

Circulation Certificate

January 2012 to December 2012



Setting the standard

Outsource Magazine

outsource | PEOPLE TECHNOLOGY SOLUTIONS



Key information

Certificate type Print

Metric type Circulation

ABC headline 11,361 average per issue

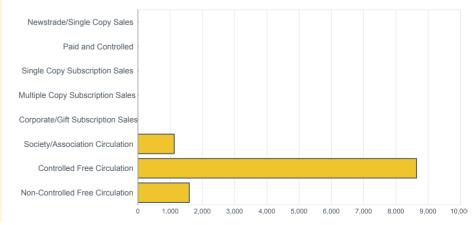
Period
1 January 2012 to 31 December 2012

No of issues

Market sector
Outsourcing: General

% of circulation Audit issue circulation analysis Newstrade & Single Copy Sales 0% Paid and Controlled 0% Single Copy Subscription Sales 0% Multiple Copy Subscription Sales 0% Corporate/Gift Subscription Sales 0% Society/Association/Organisation Circulation 9.91% Controlled Free Circulation 76.07% Non-Controlled Free Circulation 14.02%

Audit issue circulation breakdown



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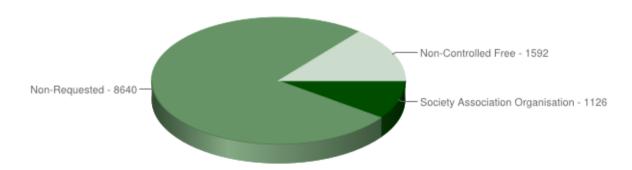


Outsource Magazine

Certificate of Average Net Circulation for the 4 issues distributed between 1 January 2012 and 31 December 2012

	Net Total	United Kingdom	Other Countries	
TOTAL AVERAGE NET CIRCULATION PER ISSUE	11,361	11,361	-	
Total Average Net Newstrade Sales Per Issue	-	-	-	
Analysis for the Audit issue cover dated Issue 30 and distributed on 17 December 17 December 19 Analysis for the Audit issue cover dated Issue 30 and distributed on 17 December 19 Analysis for the Audit issue cover dated Issue 30 and distributed on 17 December 19 Analysis for the Audit issue cover dated Issue 30 and distributed on 17 December 19 Analysis for the Audit issue cover dated Issue 30 and distributed on 17 December 19 Analysis for the Audit issue cover dated Issue 30 and distributed on 17 December 19 Analysis for the Audit issue cover dated Issue 30 and distributed on 17 December 19 Analysis for the Audit issue cover dated Issue 30 and distributed on 18 Analysis for the Audit issue 20 Analysis for the Audit issue 2	per 2012			
Total Net Circulation	11,358	11,358	-	
Newstrade & Other Single Copy Sales	-	-	-	
Paid and Controlled	-	-	-	
Single Copy Subscription Sales	-	-	-	
Multiple Copy Subscription Sales	-	-	-	
Society/Association/Organisation Circulation	1,126	1,126	-	
Paid Optional Single Copies	-	-	-	
Unpaid Single copies (Written Requests)	-	-	-	
Unpaid Single copies (Electronic Requests)	-	-	-	
Unpaid Single copies (Telephone Requests)	- 4 400	-	-	
Non-Optional single copies	1,126	1,126	-	
Controlled Free Circulation	8,640	8,640	-	
see terms of control. Sources for all addressees are less than 3 years old.				
Individual Written Requests	-	-	-	
Individual Electronic Requests	-	-	-	
Individual Telephone Requests	-	-	-	
Company Written Requests	-	-	-	
Company Electronic Requests Company Telephone Requests	-	-	-	
Non-requested by name	8,640	8,640	_	
Non-requested by hame Non-requested by job title / function	-	-	-	
Non-Controlled Free Circulation	1,592	1,592	_	
By Name	1,592	1,592		
Not by Name	-	-	_	

 $\textbf{Duplication:} \ \ \text{The level of duplication on the mailing list for the audit issue was: 0\%$



SUPPORTING DATA

Basic Cover Price & Subscription Rates

The Basic Cover Price for the audit issue was: Not Applicable

The United Kingdom Basic Annual Rates for Subscriptions for the audit issue were: Not Applicable

The Annual Other Countries Subscription Rates for the audit issue were: Not Applicable

Society/Association/Organisation Circulation

This is the official journal of National Outsourcing Association

For the audit issue, there were no individual members

210 company / corporate members

155 company / corporate members received more than one copy of the audit issue

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Controlled Circulation

Terms of Control in the audit period:

Decision-making Chief X Officers, Presidents of, Vice-Presidents of, Directors of, or Heads of Department of Management, Finance, Sourcing, Contract, Purchasing, Procurement, Partnership, Legal, Relationship, Shared Service, HR & IT functions at companies with 200 or more employees and decision makers in the Public Sector.

Actual Distribution Dates for issues distributed during the audit period

Variances for issues with a variance of more than 10% above (+) or below (-) the average net circulation

Cover Date / ID	Distribution Date	Net Circ.	Variance %	Cover Date / ID	Distribution Date	Net Circ.	Variance %
Issue 27	04-Apr-2012	11,223	-				
Issue 28	26-Jun-2012	11,402	-				
Issue 29	02-Oct-2012	11,462	-				
Issue 30	17-Dec-2012	11,358	-				

About ABC

ABC is governed by the media industry, for the media industry and is the expert at setting data and process standards across multiple platforms. ABC provides a stamp of trust for media buyers, media owners, publishers and digital traders working in existing and emerging platforms.

The ABC Board consists of 16 media owners, media agencies, advertisers and trade body members – with 25 per cent of the Board representing the digital sector. The Board make strategic decisions as to how ABC is run and each industry sector is represented by a Reporting Standards Group.

ABC was established in the UK in 1931 and is a founder member of the International Federation of ABCs (IFABC). ABC's digital arm was established in 1996 and was united with ABC under one brand with a new identity and integrated structure in March 2011. ABC works with JICWEBS (Joint Industry Committee for Web Standards) to deliver common international standards for measuring digital reach, engagement and loyalty, as well as creating common standards for good practice throughout the industry.

For further information please visit www.abc.org.uk or contact us at: ABC, Saxon House, 211 High Street Berkhamsted, Hertfordshire, HP4 1AD, UK Tel: +44 (1442) 870 800 or info@abc.org.uk.

About this certificate

This certificate was issued on 20 February 2013. The data included is derived from a return of circulation prepared by the publisher: EMP Media Ltd.

The Publisher has certified that the data has been reported in accordance with ABC reporting standards. If an audit or inspection reveals a material difference ABC will revise and re-issue the certificate together with an audit/inspection report detailing the changes. For details of audit or inspection reports issued or the reporting standards and procedures, please contact ABC.

ABC cannot accept responsibility for mistakes or omissions although every care is taken to ensure that the information is correct. This certificate is the **copyright** property of the Publisher and ABC.

This certificate expires on 31 March 2014 unless ABC has issued a new certificate before that date.

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Certificate of Average Net Circulation for the 4 issues distributed between 1 January 2012 and 31 December 2012

GLOSSARY

THE DISTRIBUTION PERIOD. This is the time period covered by the ABC certificate.

EXPIRY DATE. Date at which the certificate is no longer valid-all Business Publications must issue an ABC certificate at least annually and on a continuous basis when they are in ABC membership.

TOTAL AVERAGE CIRCULATION PER ISSUE. This is commonly known as the headline ABC figure and is the average of the circulation of all the issues distributed over the distribution period covered by the certificate.

AUDIT ISSUE. A detailed analysis of the circulation is conducted on one issue specified by ABC this is called the audit issue.

CATEGORIES OF CIRCULATION. Publishers can show the detail of their circulation in various categories as specified below and governed by ABC rules.

NEWSTRADE & SINGLE COPY SALES. Copies purchased from recognised retail outlets or individually direct from the publisher. Most newstrade sales are made on a 'sale or return' basis and only the sale of copies can be claimed. The numbers that are sold on discounted terms are also shown.

PAID AND CONTROLLED. Paid subscription copies sent individually addressed to an individual name or job title. The individual or job title meets the publishers 'Terms of Control' for the title. There is a further breakdown based on the subscription price paid.

SINGLE COPY SUBSCRIPTIONS. Paid copies, distributed individually addressed to a company or individual. There is a further breakdown based on the subscription rate paid.

MULTIPLE COPY SUBSCRIPTIONS. Sale of 2 or more copies that have been purchased but for whom detail on the final recipients is not available. These copies must be distributed to the same group of individuals for the life of the subscription. Most commonly they are copies that have been purchased from the publisher on behalf of a group of final recipients. This category may also include copies where the final recipient cannot be identified, but the subscription has been purchased by a third party at less than 10% of the full rate.

CORPORATE / **GIFT SUBSCRIPTION SALES.** A corporate subscription is purchased by a business/organisation on behalf of their employees. A gift subscription is purchased by one individual on behalf on another individual (maximum order being 12 separate subscriptions for named individuals from one purchaser who is not the recipient, their employer, a customer or member).

SOCIETY / ASSOCIATION / ORGANISATION CIRCULATION. Circulation to members of a particular society/association for which the publication is the official journal is shown in this category with the following detail:

- ~ Paid Optional members who have chosen to pay an additional sum to receive the magazine.
- ~ Unpaid Requested in writing, by telephone or via web to a current member.
- ~ Non Optional to current members of the society and association.

CONTROLLED FREE CIRCULATION. Copies sent free to individuals who can be proven to meet the 'Terms of Control' set by the publisher.

TERMS OF CONTROL. This is the criteria, set by the publisher, used to decide if an individual qualifies for a free copy.

Controlled free circulation is broken down into three further categories:

- ~ Individually Requested Copies copies requested by the individual themselves
- ~ Company Requested Copies copies requested for an individual by someone else from within their company
- ~ Non-Requested Copies by Name/Job Title copies that have not been requested. The publisher is able to provide independent proof that the individuals 'fit' the target group specified.

AGE OF REQUESTS. If the Controlled Circulation is requested then the age of those requests is shown- broken down by 1, 2 and 3 years. All controlled circulation must be re-verified within three years .

NON-CONTROLLED FREE CIRCULATION. This category is for free copies that are sent either to a person by name, or a company or a job title (not by name). Whilst it is known to whom the copies are being sent, no other information about the addressee is audited.

DUPLICATION LEVEL. This is the duplication that exists on the mailing list for the audit issue and is shown as a percentage. Duplicates are not removed from the circulation figures but represented by this percentage.

OTHER BULK SALES. These copies are supplied in bulk for free. This is either on an every issue or irregular basis (eg. airlines, hotels, businesses, exhibitions/conferences). The figure will not count towards the Average Net Circulation.